

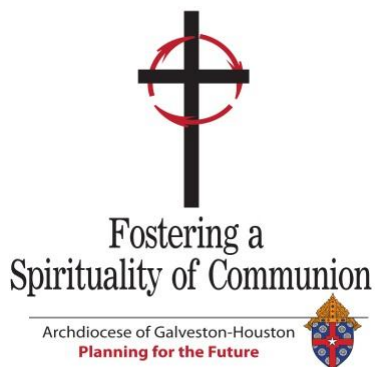
## St Martha Church Index of Parish Action Plans

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### Notes:

- 1 These Parish Action Plans (PAPs) were written in support of the Archdiocesan Pastoral Plan which can be found on the Archdiocesan Website [www.archgh.org/pastoral-plan/documents](http://www.archgh.org/pastoral-plan/documents) [click on Objectives]

## Parish Action Plan and Tracking Form #\_2013-SM-01-01



**Today's Date:** April 22, 2013  
*The date this action plan was written – month, day, year*

**Parish:** St Martha **City:** Kingwood, TX

**Start Date:** August 2013 **Projected Completion Date:** July 2014

<b>PATHWAY:</b> <i>CIRCLE the pathway(s) you will support through this action plan:</i> LIVE our faith    SHARE our faith <span style="border: 1px solid black; padding: 2px;"><b>NUTURE our faith.</b></span>
<b>OBJECTIVE:</b> <i>CIRCLE the objective you are supporting with this action plan.</i> <span style="border: 1px solid black; padding: 2px;">1</span> 2    3    4    5    6    7    8    9
<b>ACTION PLAN:</b> <i>A brief, clear statement or title of the action plan.</i> <b><i>Educate, practice and form the faithful of St Martha Parish in the Spirituality of Communion</i></b>
<b>PARTNER PARISH(ES):</b> <i>Name the parish(es) you may partner with in this Action Plan, if any.</i> <b>None at this time.</b>
<b>AGE TARGET GROUP:</b> <i>Choose from Children, Young People, or Adults</i> Children, young people and adults
<b>HEART LANGUAGE TARGET GROUP:</b> <i>Name the heart language(s) of the parishioners/people affected by this Action Plan. Heart language is the language you pray in.</i> <b>English and Spanish</b>

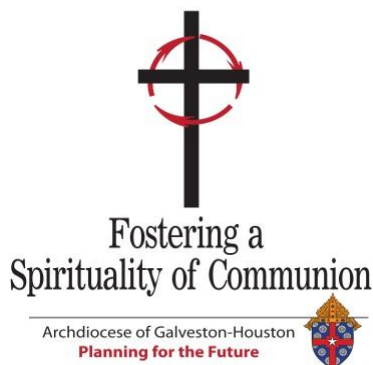
**Pastor's Signature:** \_\_\_\_\_ (Approved July 2013)

**Action Plan Shepherd:** Tom DeBoise **E-mail:** twdeboise@aol.com **Telephone:** 713-515-3142  
*Parish Pastoral Council, Parish staff, Parish Leader.*

## Parish Action Plan and Tracking Form #\_2013-SM-01-01

Steps or Tasks	Person / Group Responsible	Resources Needed	Questions / Obstacles	Estimated Cost	Complete by Date
1 Each Priest and Deacon assigned to St Martha will participate once/year in educating our community from the pulpet on the weekend about the "Spirituality of Communion"	Parish Priests Parish Deacons	<ul style="list-style-type: none"> <li>• Archd Pastoral Plan Resources</li> <li>• Archdiocesan Website</li> <li>• Internet</li> <li>• Holy Spirit</li> </ul>	Assign coordinator so talks are scheduled evenly throughout the year	None	Start August 2013/ Finish July 2014
2 Bulletin Ad-hoc Committee will provide a monthly article to educate parishioners on the "Spirituality of Communion"	Pastoral Council Ad-hoc Article Coordinator	- DITTO -	Identifying willing Ad-hoc Committee members	None	Start August 2013/ Finish July 2014
3 Education Ad-hoc Committee will collaborate with Director of Faith Formation to develop lesson plans (1 Fall/1 Spring semester) to assist CCE class teachers in educating the students on "Spirituality of Communion"	Director of Faith Formation for English & Spanish CCE/ Pastoral Council Ad-hoc Education Coord.	- DITTO -	Scheduling mtgs with CCE, Pastoral Council Ad-hoc Committee and School. Translation of lesson plans into Spanish	None	Sept-Nov for Fall 2013 Jan-April Spring 2014
4 Education Ad-hoc Committee will collaborate with School Principal and School Religion Coordinator to develop lesson plans (1 Fall/ 1 Spring semester) for school religion class on "Spirituality of Communion"	School Principal/ School Religion Coordinator/ Pastoral Council Ad-hoc Education Coord.	- DITTO -	Scheduling meeting with CCE, Pastoral Council Ad-hoc Committee and School .	None	Sept-Nov for Fall 2013 Jan-April Spring 2014
5 Encourage parishioners to educate each other via small group dialog & other ministries(i.e. TOOLS) and practice Spirituality of Communion	Pastoral Council Ad-hoc Small Group Coord	- DITTO	Talk and Walk the talk	None	Aug 2013 to Aug 2014

## Parish Action Plan and Tracking Form # 2013-SM-02-01



**Today's Date:** \_ April 22, 2013

*The date this action plan was written – month, day, year*

**Parish:** St. Martha

**City:** Kingwood, Texas

**Start Date:** August 2013

**Projected Completion Date:** March 2014

<b>PATHWAY:</b> <i>CIRCLE the pathway(s) you will support through this action plan:</i>	<i>[LIVE our faith]</i>	<b>[SHARE our faith]</b>	<i>[NUTURE our faith]</i>
<b>OBJECTIVE:</b> <i>CIRCLE the objective you are supporting with this action plan.</i>	1	<b>[2]</b>	3 4 5 6 7 8 9
<b>ACTION PLAN:</b> <i>A brief, clear statement or title of the action plan.</i>			
<b>A committee of volunteers working to review/enhance/revise current parish time/talent database and revise wording in current Stewardship Covenant questionnaire focusing more on talents, hobbies, interests of parishioners</b>			
<b>PARTNER PARISH(ES):</b> <i>Name the parish(es) you may partner with in this Action Plan, if any.</i>			
Collaboration with St. Mary of Humble will be offered			
<b>AGE TARGET GROUP:</b> <i>Choose from Children, Young People, or Adults</i>			
All ages			
<b>HEART LANGUAGE TARGET GROUP:</b> <i>Name the heart language(s) of the parishioners/people affected by this Action Plan. Heart language is the language you pray in.</i>			
English and Spanish			

**Pastor's Signature:** \_\_\_\_\_ (Approved July 2013)

**Action Plan Shepherd:** Jodi Schod **E-mail:** [jodis@stmartha.com](mailto:jodis@stmartha.com)  
*Parish Pastoral Council, Parish staff, [Parish Leader]*

**Telephone:** 281-358-6637 ext 201

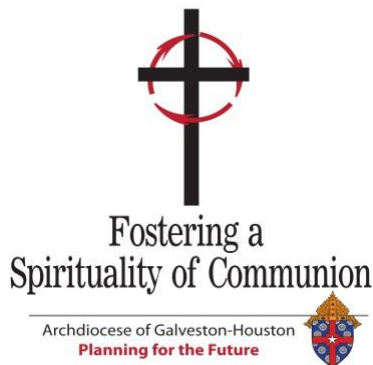
## Parish Action Plan and Tracking Form # 2013-SM-02-01

Steps or Tasks	Person / Group Responsible	Resources Needed	Questions / Obstacles	Estimated Cost	Complete by Date
1 Enhance, Review and Update current survey in the Annual Stewardship Covenant focusing on talents and interests of parishioners	Volunteer Coordinator working with Stewardship Committee with the cooperation of Office Staff	Time/Talent/Identifying interested volunteers	Time	\$0	July-August 2013
2 Review website and bulletin reminders *Spanish will need personal contact from their ministry heads.	Volunteer Coordinator working with Stewardship Committee with the cooperation of Office Staff	Time/ Printing of Annual Stewardship Covenant (already scheduled)	Time	Cost of mail out already in Church budget	August-September 2013
3 Work with and enhance current electronic database with identifiable interests/talents. All new information added	Volunteer Coordinator working with Stewardship Committee with the cooperation of Office Staff	Time/Talent/Identifying interested volunteers/ Completing of database	Time	\$0	January 2014
4 Distribute information to Parish Leaders –encouraging them to contact persons completing form.	Volunteer Coordinator working with Stewardship Committee with the cooperation of Office Staff	Time	Obtaining cooperation from ALL parish leaders to contact interested parishioners	\$0	February 2014
5 Continue the availability of the survey on Church website to allow collection of information on and for new parishioners	Volunteer Coordinator working with Stewardship Committee with the cooperation of Office Staff	Time	none	\$0	March 2014

## Parish Action Plan and Tracking Form # 2013-SM-02-01

Steps or Tasks	Person / Group Responsible	Resources Needed	Questions / Obstacles	Estimated Cost	Complete by Date
6 Develop a process to ensure feedback to parishioners who submit information	Volunteer Coordinator working with Stewardship Committee with the cooperation of Office Staff	Time	None	\$0	March 2014
7					
8					

## Parish Action Plan and Tracking Form # 2013-SM-03-01



**Today's Date:** May 10, 2013

*The date this action plan was written – month, day, year*

**Parish:** St. Martha

**City:** Kingwood, Texas

**Start Date:** July, 2013

**Projected Completion Date:** May 31, 2014

<b>PATHWAY:</b> <i>CIRCLE the pathway(s) you will support through this action plan:</i>	<input checked="" type="checkbox"/> <b>LIVE</b> our faith	<input checked="" type="checkbox"/> <b>SHARE</b> our faith	<input type="checkbox"/> <b>NURTURE</b> our faith						
<b>OBJECTIVE:</b> <i>CIRCLE the objective you are supporting with this action plan.</i>	1	2	<input checked="" type="checkbox"/> 3	4	5	6	7	8	9
<b>ACTION PLAN:</b> <i>A brief, clear statement or title of the action plan.</i>									
<b>Share hospitality-related information with all parishioners and conduct a Greeter/Usher exchange between the English and Spanish Masses.</b>									
<b>PARTNER PARISH(ES):</b> <i>Name the parish(es) you may partner with in this Action Plan, if any.</i> None.									
<b>AGE TARGET GROUP:</b> <i>Choose from Children, Young People, or Adults</i> All age groups.									
<b>HEART LANGUAGE TARGET GROUP:</b> <i>Name the heart language(s) of the parishioners/people affected by this Action Plan. Heart language is the language you pray in.</i>									
The language in which each prays (primarily English and Spanish).									

**Pastor's Signature:** \_\_\_\_\_ (Approved July 2013)

**Action Plan Shepherd:** Kristene Hergenrother  
*Parish Pastoral Council, Parish staff, [Parish Leader].*

**E-mail:** kristeneh@stmartha.com

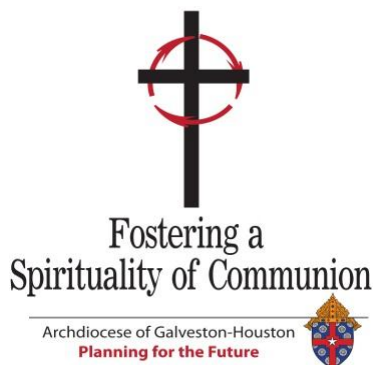
**Telephone:** (281) 330-0374

## Parish Action Plan and Tracking Form # 2013-SM-03-01

Tasks	Person / Group Responsible	Resources Needed	Questions / Obstacles	Estimated Cost	Complete by Date
<p>1 Draft welcome announcements (e.g., Mass) celebrant. Welcome all parishioners and guests.  <u>Success Measures:</u>            ➤ Implementation of plan            ➤ Positive feedback from flock</p>	Gayle H and Kristene H	Cantor (or Lector or other speaker)	Timing is a potential issue	None	N/A (trial for 1st year)
<p>2 Draft monthly hospitality-related information articles for the bulletin. Other possibilities for sharing information include:            • Screens in narthex            • Easels in narthex            • Lapel labels on Greeters and Ushers  <u>Success Measures:</u>            ➤ Implementation of plan            ➤ Positive feedback from flock</p>	Kristene H and Jodi S	Kristene H	None recognized (Jodi already manages sharing of information space here)	None	N/A (trial for 1st year)
<p>3 Determine a schedule for an Greeter/Usher exchange between the English and Spanish Masses  <u>Success Measures:</u>            ➤ Implementation of plan            ➤ Positive feedback from flock</p>	Nora T, Milton G and Barry R	Willing Greeters and Ushers	Effective communication of the objectives for the Greeter/Usher exchange	None	N/A (trial for 1st year)



## Parish Action Plan and Tracking Form # 2013-SM-03-02



**Today's Date:** May 10, 2013

*The date this action plan was written – month, day, year*

**Parish:** St. Martha

**City:** Kingwood, Texas

**Start Date:** October 1, 2013

**Projected Completion Date:** September 30, 2014

<b>PATHWAY:</b> <i>CIRCLE the pathway(s) you will support through this action plan:</i>	<input type="checkbox"/> LIVE our faith	<input type="checkbox"/> SHARE our faith	<i>NURTURE our faith.</i>
<b>OBJECTIVE:</b> <i>CIRCLE the objective you are supporting with this action plan.</i>	1	2	[3]
<b>ACTION PLAN:</b> <i>A brief, clear statement or title of the action plan.</i>			
<b>Collect hospitality-related information from guests, visitors, and parishioners.</b>			
<b>PARTNER PARISH(ES):</b> <i>Name the parish(es) you may partner with in this Action Plan, if any.</i> None.			
<b>AGE TARGET GROUP:</b> <i>Choose from Children, Young People, or Adults</i> All age groups.			
<b>HEART LANGUAGE TARGET GROUP:</b> <i>Name the heart language(s) of the parishioners/people affected by this Action Plan. Heart language is the language you pray in.</i>			
The language in which each prays.			

**Pastor's Signature:** \_\_\_\_\_ (Approved July 2013) \_\_\_\_\_

**Action Plan Shepherd:** Kristene Hergenrother  
*Parish Pastoral Council, Parish staff, [Parish Leader].*

**E-mail:** kristeneh@stmartha.com

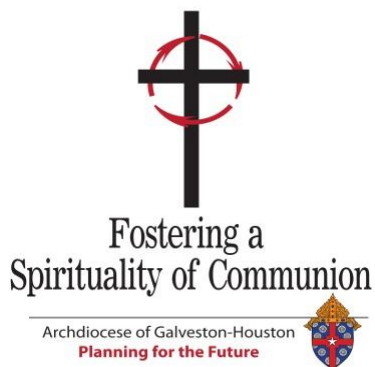
**Telephone:** (281) 330-0374

## Parish Action Plan and Tracking Form # 2013-SM-03-02

5/6/13 \*\*\* DRAFT \*\*\*

Tasks	Person / Group Responsible	Resources Needed	Questions / Obstacles	Estimated Cost	Complete by Date
<p>1</p> <p>Draft an appropriate guest card (for distribution through Greeters, Ushers, and the Ministry Cart). Collected via regular collection, by Greeters or Ushers, or via a Drop Box provided for same. <u>Success Measures:</u></p> <ul style="list-style-type: none"> <li>➤ Implementation of plan</li> <li>➤ Return of filled out cards</li> </ul>	Kristene H	<ul style="list-style-type: none"> <li>- Card stock / printing</li> <li>- Greeters &amp; Ushers</li> <li>- Responders</li> </ul>	We would need a process and individuals to respond to questions and requests for additional information	Minimal	Initiate by October 1 <sup>st</sup>
<p>2</p> <p>Facilitate the entry of new ACTS members into Hospitality and/or service roles. <u>Success Measures:</u></p> <ul style="list-style-type: none"> <li>➤ Implementation of plan</li> <li>➤ Placement of ACTS returnees into Hospitality/service roles</li> </ul>	Jodi S, Nora T and Barry R	Stewardship office	Ministry leads must keep Jodi updated with their needs. ACTS directors must communicate roles available at St. Martha	None	Initiate by Fall 2013 Men's ACTS Retreat
<p>3</p>					

## Parish Action Plan and Tracking Form # 2013-SM-03-03



**Today's Date:** May 10, 2013

*The date this action plan was written – month, day, year*

**Parish:** St. Martha

**City:** Kingwood, Texas

**Start Date:** May 1, 2014

**Projected Completion Date:** April 30, 2015

<b>PATHWAY:</b> <i>CIRCLE the pathway(s) you will support through this action plan:</i>	<input checked="" type="checkbox"/> <b>LIVE our faith</b>	<input checked="" type="checkbox"/> <b>SHARE our faith</b>	<input type="checkbox"/> <b>NURTURE our faith.</b>						
<b>OBJECTIVE:</b> <i>CIRCLE the objective you are supporting with this action plan.</i>	1	2	<input checked="" type="checkbox"/> <b>3</b>	4	5	6	7	8	9
<b>ACTION PLAN:</b> <i>A brief, clear statement or title of the action plan.</i>									
<b><i>Provide transportation from the parking lots to the church building for the elderly, infirm, and young children.</i></b>									
<b>PARTNER PARISH(ES):</b> <i>Name the parish(es) you may partner with in this Action Plan, if any.</i>									
None.									
<b>AGE TARGET GROUP:</b> <i>Choose from Children, Young People, or Adults</i> All age groups.									
<b>HEART LANGUAGE TARGET GROUP:</b> <i>Name the heart language(s) of the parishioners/people affected by this Action Plan. Heart language is the language you pray in.</i>									
The language in which each prays.									

**Pastor's Signature:** \_\_\_\_\_ (Approved July 2013)

**Action Plan Shepherd:** Barry Robichaux  
*Parish Pastoral Council, Parish staff, [Parish Leader].*

**E-mail:** Barry.Robichaux@us.ibm.com

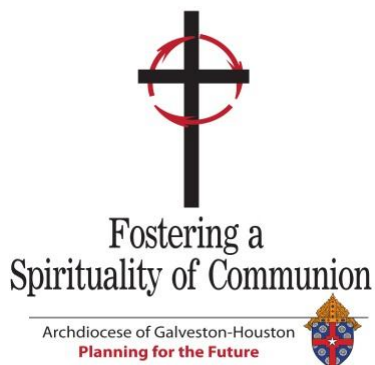
**Telephone:** (281) 330-0374

## Parish Action Plan and Tracking Form # 2013-SM-03-03

5/6/13 \*\*\* DRAFT \*\*\*

Tasks	Person / Group Responsible	Resources Needed	Questions / Obstacles	Estimated Cost	Complete by Date
1 Conduct a feasibility study into providing transportation from the parking lot for the infirm, elderly, and very young children.	Barry R and Bobby E	Successful groups sharing their lessons learned & knowledge.	Potential liability concerns for drivers	Minimal if volunteer only.	Already begun by Knights and others
2 <i>Assuming found to be feasible:</i> Facilitate transportation of infirm, elderly, and young children from parking lots. Could be from one or more selected distant lots. <u>Success Measures:</u> ➤ Implementation of plan ➤ Positive feedback from flock	Volunteer corps	People movers (wagons, golf carts, tram, bus)	Cost and acquisition of vehicles (if not volunteer)	Minimal if volunteer only.	2015+
3					

## Parish Action Plan and Tracking Form # 2013-SM-04-01



**Today's Date:** April 22, 2013

*The date this action plan was written – month, day, year*

**Parish:** St. Martha

**City:** Kingwood

**Start Date:** August 2013

**Projected Completion Date:** August 2014

<b>PATHWAY:</b> <i>CIRCLE the pathway(s) you will support through this action plan:</i>	<input checked="" type="checkbox"/> <b>LIVE our faith</b>	<input type="checkbox"/> <b>SHARE our faith</b>	<input type="checkbox"/> <b>NURTURE our faith.</b>						
<b>OBJECTIVE:</b> <i>CIRCLE the objective you are supporting with this action plan.</i>	1	2	3	[4]	5	6	7	8	9
<b>ACTION PLAN:</b> <i>A brief, clear statement or title of the action plan.</i>									
<b>Educate Parish on Prayer and Liturgy and how they can be utilized to further the love for Christ</b>									
<b>PARTNER PARISH(ES):</b> <i>Name the parish(es) you may partner with in this Action Plan, if any.</i>									
St. Mary Magdalene and possibly St. John of the Cross									
<b>AGE TARGET GROUP:</b> <i>Choose from Children, Young People, or Adults</i> Children, young people and adults									
<b>HEART LANGUAGE TARGET GROUP:</b> <i>Name the heart language(s) of the parishioners/people affected by this Action Plan. Heart language is the language you pray in.</i>									
Primarily English and Spanish									

**Pastor's Signature:** \_\_\_\_\_ (Approved July 2013)

**Action Plan Shepherd:** (Open- Contact Tom DeBoise if interested)  
*[Parish Pastoral Council], Parish staff, Parish Leader.*

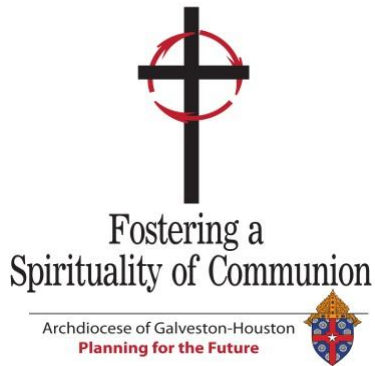
**E-mail:**

**Telephone:**

## Parish Action Plan and Tracking Form # 2013-SM-04-01

Steps or Tasks	Person / Group Responsible	Resources Needed	Questions / Obstacles	Estimated Cost	Complete by Date
1 Utilize homilies to promote/educate parishioners on personal prayer	Priests /Deacons	Topical ideas and prayerful consideration	Language/ Cultural	Minimal	2014
2 Research options for use of technology (youtube, etc) and execute as appropriate to promote personal prayer.	Faith Formation Dept / volunteer committee	People and time	Language/ Cultural / volunteerism	Minimal with committed volunteer(s)	2013
3 Promote existing prayer-focused ministries (Hearts Afire, etc) that includes immersion and experiencing and practicing the various prayer types	Faith Formation Dept and Francine Puglia	People (Francine Puglia) and time	Language/ Cultural	Minimal with committed volunteer(s)	2014
4 Promote/Conduct prayer education series (i.e. Utilize elements of FTCM program)	Faith Formation Dept/ volunteer committee	People and time	Language/ Cultural / volunteerism	Not expected to be major if existing programs utilized	2014+
5 Make educational info available via variety of means such as pamphlets, ( i.e. Hearts Afire, etc.)	Liturgy and Faith Formation Depts/ volunteer committee	People and time	Language/ Cultural / volunteerism	Further research needed, but can be managed for relatively small \$ impact	2014+
6					

## Parish Action Plan and Tracking Form 2013-SM-05-02



**Today's Date: April 22, 2013**

*The date this action plan was written – month, day, year*

**Parish: St. Martha**

**City: Kingwood**

**Start Date: June 2013**

**Projected Completion Date: May 2014**

<b>PATHWAY:</b> <i>CIRCLE the pathway(s) you will support through this action plan:</i>	LIVE our faith	SHARE our faith	<input checked="" type="checkbox"/> NUTURE our faith						
<b>OBJECTIVE:</b> <i>CIRCLE the objective you are supporting with this action plan.</i>	1	2	3	4	<input checked="" type="checkbox"/> 5	6	7	8	9
<b>ACTION PLAN:</b> <i>A brief, clear statement or title of the action plan.</i>									
<b>Implement culturally focused homilies</b>									
<b>PARTNER PARISH(ES):</b> <i>Name the parish(es) you may partner with in this Action Plan, if any.</i>									
None, at this time									
<b>AGE TARGET GROUP:</b> <i>Choose from Children, Young People, or Adults All ages</i>									
<b>HEART LANGUAGE TARGET GROUP:</b> <i>Name the heart language(s) of the parishioners/people affected by this Action Plan. Heart language is the language you pray in.</i>									
English, Spanish									

**Pastor's Signature:** \_\_\_\_\_ (Approved July 2013)

**Action Plan Shepherd:** Joy Ehrman  
*[Parish Pastoral Council], Parish staff, Parish Leader.*

**E-mail:** Joye@stmartha.com

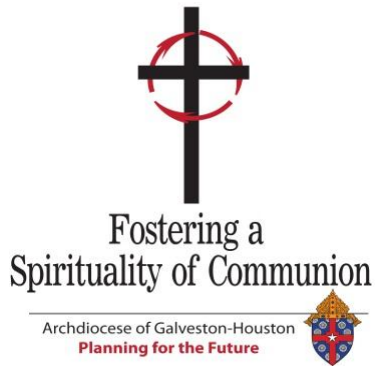
**Telephone:** 281-467-5025

## Parish Action Plan and Tracking Form 2013-SM-05-02

Steps or Tasks	Person / Group Responsible	Resources Needed	Questions / Obstacles	Estimated Cost	Complete by Date
1 Utilizing prayer, consensus, and guidance of the Holy Spirit, conduct a meeting to develop a process for formulating upcoming homilies attuned to the “culture” of each mass and decide on an appropriate frequency for these homilies.	Parish Priests, Parish Deacons, Derek Gallardo, Joy Ehrman	Time Talent LIFETEEN Liturgy Guide Mark Hart Short Clips Talk for the Ride Home Resource	Who will assume leadership role of group?	Minimal	Sept/Oct 2013
2 Utilizing the developed process, formulate upcoming homilies employing phraseologies most appropriate and in “tune” with the “culture” of each Mass. Consider targeting especially Life Teen, Childrens, and Spanish masses and consider using appropriate representation from each cultural group to help with phrasing.	Parish Priests, Parish Deacons, Derek Gallardo, Joy Ehrman	Time Talent LIFETEEN Liturgy Guide Mark Hart Short Clips Talk for the Ride Home Resource		Minimal	Nov 2013
3 Incorporate Power Point slides with pictures to make connections to help clarify homily points. (A picture is worth a thousand words) Example: Picture of Jesus with sheep around his neck to demonstrate how the lambs learned to know the shepherd's voice.	Parish Priests, Parish Deacons, Derek Gallardo, Joy Ehrman	Time/Talent		Minimal	Nov 2013
4 Deliver these focused homilies at an appropriate frequency to create a sense of “home” for each mass culture.	Parish Priests, Parish Deacons	Time/Talent		Minimal	Dec 2013 – May 2014



## Parish Action Plan and Tracking Form 2013-SM-05-02



**Today's Date: April 22, 2013**

*The date this action plan was written – month, day, year*

**Parish: St. Martha**

**City: Kingwood**

**Start Date: August 2013**

**Projected Completion Date: May 2014**

<b>PATHWAY:</b> <i>CIRCLE the pathway(s) you will support through this action plan:</i>	<i>LIVE our faith</i>	<i>SHARE our faith</i>	<input type="checkbox"/> <i>NUTURE our faith</i>						
<b>OBJECTIVE:</b> <i>CIRCLE the objective you are supporting with this action plan.</i>	1	2	3	4	[5]	6	7	8	9
<b>ACTION PLAN:</b> <i>A brief, clear statement or title of the action plan.</i>									
<b><i>Utilize the concept of "Small Groups" to increase and facilitate cross-cultural awareness and understanding within all of the Saint Martha community.</i></b>									
<b>PARTNER PARISH(ES):</b> <i>Name the parish(es) you may partner with in this Action Plan, if any.</i>									
None, at this time									
<b>AGE TARGET GROUP:</b> <i>Choose from Children, Young People, or Adults</i>									
All ages									
<b>HEART LANGUAGE TARGET GROUP:</b> <i>Name the heart language(s) of the parishioners/people affected by this Action Plan. Heart language is the language you pray in.</i>									
English, Spanish									

**Pastor's Signature:** \_\_\_\_\_ (Approved July 2013)

**Action Plan Shepherd: Carla Lewton**  
**Action Plan Shepherd: Diego R. Montiel**  
*[Parish Pastoral Council], Parish staff, Parish Leader.*

**E-mail: [carlal@stmartha.com](mailto:carlal@stmartha.com)**  
**E-mail: [drmontiel@gmail.com](mailto:drmontiel@gmail.com)**

**Telephone: 281-358-1959 Ext 213**  
**Telephone: 281-851-4666**

## Parish Action Plan and Tracking Form 2013-SM-05-02

Steps or Tasks	Person / Group Responsible	Resources Needed	Questions / Obstacles	Estimated Cost	Complete by Date
1 Form ad-hoc committee to discuss and formulate a process for utilizing existing small group ministries to increase cross-cultural awareness in our Parish	Diego Montiel, Carla Lewton	Time/Talent		None	August 2013
<b>Extraordinary Ministers of Holy Communion Teams:</b> Establish a “Lets Switch” Weekend (1 per Quarter) between English & Spanish teams.	Extraordinary Ministers of Holy Communion Team coordinators	Will/Talent	Identifying willing team members.  Need effective event communication.	None	Start August 2013 and beyond
<b>Ministers of Hospitality Teams:</b> Establish a “Lets Switch” Weekend (1 per Quarter) between English & Spanish teams.	Ministers of Hospitality Team coordinators	Will/Talent	Identifying willing team members.  Need effective event communication.	None	Start August 2013 and beyond
<b>ACTS Retreat:</b> Establish / Foster the creation of Mixed / Multicultural Teams to assist the prep and during the retreat, regardless if it’s an English or Spanish retreat.	ACTS Retreat coordinators / leaders	Will/Talent	Identifying willing team members.  Need effective event communication.	None	Start August 2013 and beyond
<b>Deacon Soto’s Wednesday Night Evangelization Class:</b> Once per quarter this class will be offered in English to encourage assistance, and thus, cross cultural participation and integration.	Deacon Soto	Will	Need effective event communication-	None	Start August 2013 and beyond